

Message

From: McIntosh, Karen [McIntosh.Karen@epa.gov]
Sent: 12/17/2020 11:01:32 PM
To: Thomas, Deb [thomas.debrah@epa.gov]; Mutter, Andrew [mutter.andrew@epa.gov]; Wood, MelanieL [Wood.MelanieL@epa.gov]
Subject: RE: Draft Holiday message (NEW BANNER)

My 2 cents...

Keep picture, make EPA logo smaller and a little closer away from the edge. Otherwise the scenery is too dominant.

Karen

Karen McIntosh
Executive Staff Assistant to the Regional Administrator
303.312.6532
McIntosh.Karen@epa.gov

From: Thomas, Deb <thomas.debrah@epa.gov>
Sent: Thursday, December 17, 2020 3:53 PM
To: Mutter, Andrew <mutter.andrew@epa.gov>; Wood, MelanieL <Wood.MelanieL@epa.gov>; McIntosh, Karen <McIntosh.Karen@epa.gov>
Subject: RE: Draft Holiday message (NEW BANNER)

It would look great without my picture on it. Agree?

From: Mutter, Andrew <mutter.andrew@epa.gov>
Sent: Thursday, December 17, 2020 3:13 PM
To: Thomas, Deb <thomas.debrah@epa.gov>; Wood, MelanieL <Wood.MelanieL@epa.gov>; McIntosh, Karen <McIntosh.Karen@epa.gov>
Subject: RE: Draft Holiday message (NEW BANNER)

Deb – for consideration.

Best regards,

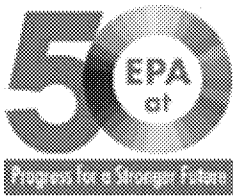
Andrew

Andrew Mutter

Director, Public Affairs
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Facebook: [U.S. EPA Region 8](https://www.facebook.com/U.S.EPARegion8)
Webpage: [EPA Region 8](https://www.epa.gov/region8) (Mountains and Plains)



From: Thomas, Deb <thomas.debrah@epa.gov>
Sent: Thursday, December 17, 2020 12:14 PM
To: Wood, Melaniel <Wood.Melaniel@epa.gov>; McIntosh, Karen <McIntosh.Karen@epa.gov>
Cc: Mutter, Andrew <mutter.andrew@epa.gov>
Subject: RE: Draft Holiday message

Can the banner be easily modified to reflect "Acting Regional Administrator"? If so, please send the revised jpg file to me as I have another message I will be sending at 4:00p. Deb

From: Wood, Melaniel <Wood.Melaniel@epa.gov>
Sent: Thursday, December 17, 2020 9:57 AM
To: Thomas, Deb <thomas.debrah@epa.gov>
Cc: McIntosh, Karen <McIntosh.Karen@epa.gov>
Subject: Draft Holiday message

Hi Deb –

I had Karen put on your banner. Please let us know if you want to have edits.

Thanks,

Melanie



Region 8 Colleagues,

In recognition of the upcoming Christmas Holiday, President Trump has issued an executive order granting all federal employees a holiday on December 24, 2020. I hope this additional day give all of you some extra time to spend with your loved ones.

To all of you, I wanted to wish you and your family a wonderful winter holiday season.

Have a safe and happy holiday!

Deb Thomas
Acting Regional Administrator